



January 19, 2015

A meeting of the Board of Directors of the Reading Public Library was held today at 4:30 PM at 113 S. 4<sup>th</sup> Street, Reading, PA, Renee Dietrich, President, presiding.

**Present:** Renee Dietrich, Greg Knies, Frank Kasprowicz, Jim Shankweiler, Justin Bodor, Osmer Deming, Stephanie Towles, Heather Hanna, Henriette Alban, Colin Waszkiewicz, Nancy Campbell, Maureen Dolan.

**Absent:** Paul Hoh, Johanny Cepeda and Toni Albert

**Guests:** Denise Stitcha, Marissa Guidara.

**Public Comment:** None

**Minutes:** Motion to approve the December minutes made by Stephanie Towles, seconded by Henriette Alban. Approved

**Treasurer's Report:** Report given by Greg Knies. Motion to accept the December Treasurer's Report was made by Justin Bodor, seconded by Colin Waszkiewicz. Accepted.

**Director's Report:** Copies of the Director's Report were made available along with additional handouts. Frank Kasprowicz spoke about the personnel hiring at the discarded books going to the Congo.

Marissa Guidara gave a presentation about the Main Library Children's Department.

Denise Stitcha spoke about the migration to the new Polaris system in the Spring.

**Library Services:** No Report.

**Facilities:** Report given by Henriette Alban. There continues to be spouting issues at the branches. The window in ILL has been replaced. The brick wall bordering the patron lot has been addressed and repairs will be made as soon as the weather permits.

**Finance:** Report given Greg Knies. The 2015 goals for the Finance Committee will include putting together a long range budget plan. The topic requiring employees and board members to be bonded was discussed. Motion to approve the Commercial Crime Policy outlining staff and board members to be bonded for \$250k with an annual premium of \$827 through Liberty Mutual was made by Greg Knies, seconded by Colin Wazzkiewicz. Approved.

**Development:** Report given Nancy Campbell. Year end reports were distributed. The Director of Advancement position is in the final interview process.

Motion by Heather Hanna to enter Executive Session to discuss Personnel, seconded by Nancy Campbell.

Entered Executive Session at 5:40pm

Exited Executive Session at 7:02pm

**Unfinished Business:** None

**New Business:** None

Motion to adjourn by Nancy Campbell, seconded by Osmer Deming. Approved.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Hanna" followed by the date "2/16/15". The signature is written in dark ink.

Heather Hanna  
Secretary, RPL Board of Trustees